



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TTY/TDD 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Agenda Item No. 2a

Bill Dodd, Chair
Napa County and Cities

Scott Haggerty, Vice Chair
Alameda County

Tom Ammiano
City and County of San Francisco

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Dean J. Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sue Lempert
Cities of San Mateo County

Jake Mackenzie
Sonoma County and Cities

Jon Rubin
San Francisco Mayor's Appointee

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Spering
Solano County and Cities

Adrienne J. Tissier
San Mateo County

Amy Worth
Cities of Contra Costa County

Ken Yeager
Santa Clara County

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Operations

Andrew B. Fremier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

**OPERATIONS COMMITTEE
OCTOBER 10, 2008
MINUTES**

ATTENDANCE.

Chair Lempert convened the meeting at 10:05 a.m. In addition to Chair Lempert, the following Committee members were in attendance: Vice-Chair Chu, Commissioners Azumbrado, Bates, Dodd, Giacomini, Haggerty, Halsted, Rubin, Spering, Worth, and Yeager. Also in attendance were Commissioners Mackenzie and Tissier.

CONSENT CALENDAR

Committee members unanimously approved the following items on the consent calendar:

- Minutes of September 12, 2008 Committee meeting;
- Contract - Phase 2.3 TransLink[®] Operations Validation Testing: Cornerstone (\$80,000);
- Contract Amendment - Regional Transportation Information Kiosk: Nematode, LLC (\$173,000).

Regional Emergency Management Plan: MTC Resolution No. 3873

Ms. Radiah Victor, MTC staff, reported the Regional Emergency Transportation Management Plan (RTEMP), the document that guides the region's emergency planning and coordination efforts for the Bay Area's transportation agencies. She noted that the Governor's Office of Emergency Service has developed and recently adopted the Regional Emergency Coordination Plan (RECP). The RECP provides guidance for the immediate life safety, emergency coordination and resource prioritization across many levels of governments. The RTEMP is intended to complement this State Plan

Commissioner Giacomini asked if the plan considers the needs of people with all kinds of disabilities. Ms. Victor responded that the plan does not specifically evaluate the special needs population; however, it does call for emergency coordination that addresses the special needs population through annual exercises and working with the OES who has a plan of working with people with special needs.

Commissioner Lempert asked how quickly the plan can be put into action in case of an emergency. Ms. Victor responded that every year, staff tests the regional and agency-specific emergency operation plans through region-wide emergency exercises involving all of the transportation agencies, in addition to the County Office of Emergency Services. She noted that staff actually activates the EOC and go through real life scenarios.

Commissioner Worth suggested that as part of the plan, staff look into the point where communication actually gets to the ground. She gave an example of a letter that she received from a transit rider who is concerned that cell service is unavailable in many segments of the BART system. She noted that the plan should include the ability of riders to communicate during the event of a disaster. She also noted that the media needs to be informed of any changes.

Commissioner Haggerty asked if staff work with the East Bay Regional Communications System. Ms. Victor responded that staff will look into this.

Commissioner Bates asked if 511 has the capacity to handle a spike in calls and e-mails to handle an emergency situation. Ms. Victor responded that 511 is making enhancements to its system based on lessons learned due to the McArthur Maze closure. Ms. Melanie Crotty, Director of Traveler Information and Coordination, responded that 511 averages about 400,000 calls per month. She noted that after the McArthur Maze closure, staff relocated the equipment from the Bay Area to San Diego. At that time, the equipment was upgraded to provide more capacity. Staff also have incorporated an “Emergency Response” menu to the system, which focuses on whatever the emergency is at the time and can now efficiently address callers needs for emergency-related information.

Commissioner Worth moved to refer MTC Resolution No. 3873 to the Commission for approval. Commissioner Dodd seconded the motion. The motion carried unanimously.

Contract – Emergency Preparedness Exercises: EG&G

Ms. Radiah Victor reported that a Request for Proposal was issued for consultant assistance to conduct and evaluate ongoing regional emergency preparedness exercises to test the emergency plans. After the review of the proposals, the evaluation panel unanimously recommended EG&G Technical Services, based on the exceptionally high ratings that they received in relation to the RFP evaluation factors, in addition to their current outstanding performance as a consultant assisting MTC with facilitating and designing regional exercises.

At the request of Commissioner Giacipini, Ms. Victor noted that there is an opportunity to develop an exercise objective to address evacuation of the special needs population.

Commissioner Azumbrado asked how EG&G compared on the basis of cost. Ms Victor responded that EG&G provided the second best cost proposal. The highest cost proposal was \$499,000 and the lowest proposal came in at \$450,000, but did not have the high evaluation marks in the other factor areas.

Commissioner Worth moved to authorize the Executive Director to negotiate and enter into a contract with EG&G Technical Services, in an amount not to exceed \$473,900, to assist with the design, conduct, coordination and evaluation of region-wide transportation emergency preparedness exercises. Commissioner Spering seconded the motion. The motion carried unanimously.

Contract – Advanced Transportation Management System: Delcan Corporation

Mr. Sze Lei Leong, MTC staff, reported that CHP, Caltrans and MTC monitor the flow of traffic and communicate information to the public from the Regional Transportation Management Center (TMC). The tools used to do this are critical to their day-to-day operations. However, the tools used are out of date and work independently of each other. Staff recommends updating the current system with an Advanced Transportation Management System (ATMS). This system would enhance all of the TMC's functions and centralize control into a unified interface for the TMC operators. Staff is recommending porting over the Caltrans-owned ATMS and enhancing the system to make it specific to our region. Licensing the system, which is owned by Delcan Corporation, would be the most cost effective way of bringing the Bay Area's traffic management up to date.

Commissioner Spering moved to negotiate and enter into a sole source contract with Delcan Corporation, in an amount not to exceed \$1,000,000, to provide Advanced Transportation Management System, for development, testing and implementation services. Commissioner Tissier seconded the motion. The motion carried unanimously.

New 511 Transit Website and Trip Planner

Ms. Emily VanWagner, MTC staff, gave a brief update on the transit website. She reported that over the years, staff have received feedback from web users and transit agency partners. Staff have implemented improvements to the website based on this feedback. The system now has a new trip planner, which shows multiple trips, a quicker and easier navigation system, and interactive mapping features. She reported that for FY 07/08 there were approximately 14 million users of the system. System usage has increased about 25% annually over the past two years.

Mr. Tom Spiekerman, MTC staff, gave a demonstration of some of the key features of the new website.

Public Comment/Other Business/Next Meeting/Adjournment

Ms. Diana Dorinson gave her feedback and request regarding the upgraded Transit Trip Planner.

Chairperson Lempert suggested that Committee members take a tour of the TMC, which is located at the Caltrans District 4 offices.

There being no other business, the meeting adjourned at 11:05 a.m. The Committee's next meeting is scheduled for Friday, November 14, 2008, at 9:45 a.m., Joseph P. Bort MetroCenter, 101 Eighth Street, Oakland, California.